



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
**OFFICE OF THE DEPUTY CHIEF OF STAFF FOR PERSONNEL**  
**300 ARMY PENTAGON**  
**WASHINGTON, DC 20310-0300**



DAPE-ZXI-LM

3 November 1999

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Extension of Moratorium on Closing of Army Libraries

1. References:

- a. Memorandum, HQDA, SAMR, 11 August 1999, subject: Extension of Moratorium on Closing of Army Libraries.
- b. Memorandum, HQDA, DAPE-ZXI, 18 June 1998, subject: Moratorium on Closing of Army Libraries.
- c. Memorandum, HQDA, SAMR, 27 May 1998, subject, SAB (enclosed).

2. Mr. Henry, Assistant Secretary of the Army for Manpower and Reserve Affairs (ASA (M&RA)), extended the 1998 moratorium on closing of Army libraries through 1 October 2001. This extends the current policy to stop the closure of all Army libraries and any degradation of services caused by contracting out library functions, except at BRAC installations. The moratorium applies to all libraries, such as technical libraries, academic libraries, general libraries, and special libraries without regard to funding source.

3. Requests for exceptions to this moratorium must be made through the ODCSPER Army Library Office to the ASA (M&RA) for consideration.

4. The point of contact for this action is Ms. M. Ann Parham at (703) 693-6840 (DSN 223), facsimile (703) 697-3513, or email parhama@hqda.army.mil.

Encl

  
DAVID H. OHLE  
Lieutenant General, GS  
Deputy Chief of Staff  
for Personnel

DAPE-ZXI-LM

SUBJECT: Extension of Moratorium on Closing of Army Libraries

DISTRIBUTION:

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Military Traffic Management Command

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President, National Defense University

Commandant, U.S. Army War College

CF:

Assistant Secretary of the Army for Manpower and Reserve Affairs



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
OFFICE OF THE ASSISTANT SECRETARY  
MANPOWER AND RESERVE AFFAIRS  
111 ARMY PENTAGON  
WASHINGTON DC 20310-0111

August 11, 1999



MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Extension of Moratorium on Closing of Army Libraries

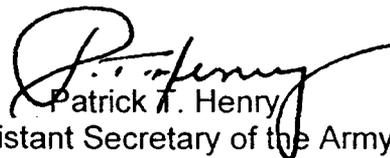
Reference memoranda, SAMR, May 27, 1998, subject: Moratorium on Closing of Army Libraries and DAPE-ZXI, June 18, 1998, subject: Moratorium on Closing of Army Libraries, enclosures.

The moratorium on closing libraries is extended through October 1, 2001. The BRAC installations retain their exemption to the moratorium.

The 1998 moratorium on closing Army libraries allowed time for partial completion of the rebuilding of the Army Library Program. The Deputy Chief of Staff for Personnel filled the newly reestablished Army Librarian position on his staff in December 1998. We completed a model performance work statement for general libraries and an initial draft of the new Army regulation for libraries in July 1999. Additional work remains to ensure Army libraries are ready to meet the challenges of the new millennium.

I recognize the concern of commanders who must work with constrained resources to accomplish their many missions. However, this extension will allow sufficient time to develop a systemic Army-wide method for effectively and economically delivering library services. Specifically, the continued moratorium will allow us time to publish necessary Army-wide regulatory guidance, to complete our evaluation of the requirements and methods for executing the program, and to identify and initiate the most cost effective new business practices.

Submit requests for exception to this moratorium through channels to this office for approval.

  
Patrick T. Henry  
Assistant Secretary of the Army  
(Manpower and Reserve Affairs)

Enclosures

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Superintendent, U.S. Military Academy  
President, National Defense University  
Commandant, U.S. Army War College

CF:

Administrative Assistant to the Secretary of the Army  
Assistant Chief of Staff for Installation Management  
Deputy Chief of Staff for Personnel



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
OFFICE OF THE DEPUTY CHIEF OF STAFF FOR PERSONNEL  
WASHINGTON, DC 20310-0300



DAPE-ZXI

1 8 JUN 1998

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Moratorium on Closing of Army Libraries

1. The office of the Deputy Chief of Staff for Personnel is responsible for Army library policy.
2. Effective immediately and continuing through 1 October 1999, cease the closure of all Army libraries and any degradation of services caused by contracting out library functions, except at BRAC installations. This direction conforms to guidance received from the Assistant Secretary of the Army for Manpower and Reserve Affairs and the Chief of Staff of the Army; and applies to all libraries, such as technical libraries, academic libraries, general libraries, and special libraries.
3. In addition, request each addressee submit to this office by 31 August 1998 a listing of all libraries, main and branches, they have closed or consolidated since 1 January 1996; those still in operation; and those open fewer than four days a week. Explain the rationale for closure or the reduction of hours. The listing must contain the name, location, type of library (e.g., technical, academic, general, or special (describe)); whether it is contracted out or not, the FY99 budget and projections for FY00-05, and the command librarian name, address, telephone numbers (voice and facsimile), and email address. Also, if your library is contracted out, submit the performance work statement for the contract. This information will be used to prepare the Army's portion of the required report to Congress as well as serve to baseline current Army library assets.
4. Requests for exceptions to this moratorium must be made through channels and submitted to the Secretary of the Army for approval.
5. The point of contact for this action is Mr. Ed Arnold at (703) 614-0559 (DSN 224), facsimile (703) 697-3513, email [arnolew@hqda.army.mil](mailto:arnolew@hqda.army.mil).

F. E. VOLLRATH  
Lieutenant General, GS  
Deputy Chief of Staff  
For Personnel

DAPE-ZXI

SUBJECT: Moratorium on Closing Army Libraries

DISTRIBUTION:

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Military Traffic Management Command

Superintendent, U.S. Military Academy

President, National Defense University

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CF:

Assistant Secretary of the Army for Manpower and Reserve Affairs



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
OFFICE OF THE ASSISTANT SECRETARY  
MANPOWER AND RESERVE AFFAIRS  
111 ARMY PENTAGON  
WASHINGTON DC 20310-0111

May 27, 1998

MEMORANDUM THRU ~~DIRECTOR OF THE ARMY STAFF~~ <sup>FOR OSA</sup> <sup>LTJAG</sup> <sup>20 MAY 98</sup>  
DEPUTY CHIEF OF STAFF FOR PERSONNEL

FOR SEE DISTRIBUTION

SUBJECT: Moratorium on Closing of Army Libraries

Army libraries provide a wide range of valuable services to our soldiers, civilian employees, and family members at installations around the world. Libraries provide both job-related support and recreational opportunities; they are routinely rated among the top five most important on-post activities in consumer surveys.

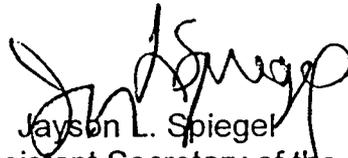
In times of constrained resources, commanders are prudent to examine all support activities for their customer value. It is appropriate that libraries be included in such examinations. However, the number of library closings within the past two years is a cause for concern both for me and the Congress. The U.S. House of Representatives' panel on Morale, Welfare, and Recreation programs has proposed draft report language in the FY 99 Appropriations Bill to suspend further library closings except at BRAC installations (Enclosure).

Therefore, you are requested to implement a moratorium on any additional library closures or denigration of services through contracting out library functions until October 1, 1999, except at BRAC installations. This will allow for completion of the following:

- a. Hiring a civilian position, The Army Librarian, as a staff member of the ODCSPER (estimated to be on-board by August, 1998);
- b. Preparing a standardized statement of work for use in contracting out library functions (estimated to be completed by January 1999);
- c. Writing of an Army regulation on the Army Library Program (estimated to be completed by March 1999).

End  
D0506 334

The Office of the Deputy Chief of Staff for Personnel is the Army staff agency responsible for Army library policy and my office has library policy oversight. The POC for this action is Mr. David P. Keltner, Assistant Deputy for Education and Transition Policy. Please address any questions or comments to him at (703) 697-9186 or e-mail: [keltndp@hqda.army.mil](mailto:keltndp@hqda.army.mil).



Jayson L. Spiegel  
Acting Assistant Secretary of the Army  
(Manpower and Reserve Affairs)

Enclosure

DISTRIBUTION:  
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CF:  
ASSISTANT CHIEF OF STAFF FOR INSTALLATION MANAGEMENT